



4. ... you're playing this song too slowly.



5. ... this milk tastes sour.



6. ... these hamburgers are overcooked.



7. ... you have quite a few gray hairs.



8. ... you've been online for a long time.



9. ... we really shouldn't be playing frisbee here.



10. ... Peter looks just like his father.



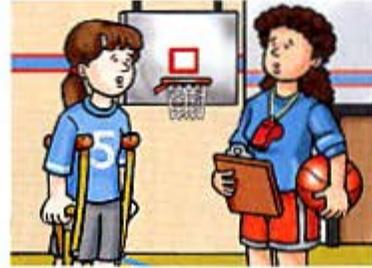
11. ... children these days don't dress very neatly.



12. ... you missed a few spots.



13. ... Ms. Taylor gave us a lot of homework yesterday.



14. ... I won't be able to play in the game tomorrow.



15. ... your brother and my sister would make a nice couple.



16. ... this new toaster doesn't work very well.



17. ... Howard was a very generous person.



18.

A BROKEN ENGAGEMENT



Dear John,

It's been a long time since I've written to you, hasn't it! I'm sorry it has taken me such a long time to write, but I really don't know where to begin this letter. You see, John, things have been very difficult since you took that job overseas several months ago. It has been very difficult for me to be engaged to somebody who is four thousand miles away, so I've decided that things have got to change.

I've decided to move out of my parents' house.

I'm going to get my own apartment.

I've started dating other guys.

I want to break our engagement.

And I gave your mother back the ring you had given me.

I'm sorry things have to end this way. You DO understand why I must do this, don't you?

Sincerely,
Jane

Dear Jane,

I received your letter today, and when I opened it I was shocked. I couldn't believe what you had written.

You haven't really decided to move out of your parents' house, have you?

You aren't really going to get your own apartment, are you?

You haven't really started dating other guys, have you?

You don't really want to break our engagement, do you?

And you didn't really give my mother back the ring I had given you, did you?

Please answer me as soon as possible!

Love,
John

P.S. You DO still love me, don't you?





Dear John,

I **HAVE** decided to move out of my parents' house.

I **AM** going to get my own apartment.

I **HAVE** started dating other guys.

I **DO** want to break our engagement.

And I **DID** give your mother back the ring you had given me.

I know this must hurt, but I **DO** have to be honest with you, don't I! I hope that someday you will understand.

Good-bye,
Jane

✓ READING CHECK-UP

WHAT'S THE ANSWER?

1. Why **did** Jane decide to break her engagement to John?
2. Where has Jane been living?
3. What **did** Jane do with the ring that John had given her?
4. How **did** John feel when he received Jane's first letter?
5. Did Jane realize how John would feel when he received her second letter?

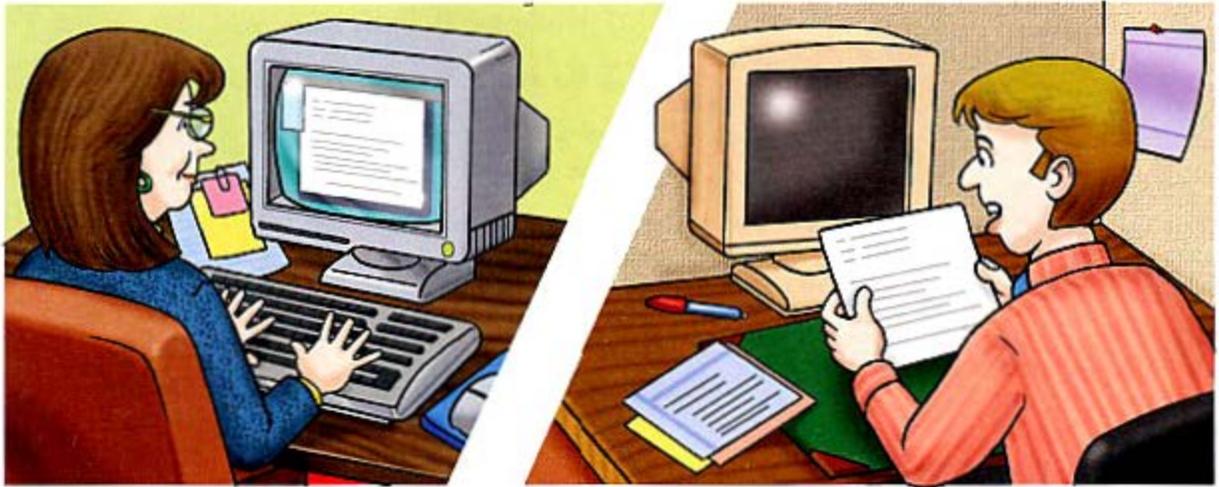
CHOOSE

1. John wanted to know if Jane ____ to break their engagement.
 - a. had really decided
 - b. has really decided
2. John asked Jane whether she ____ her own apartment.
 - a. had really gotten
 - b. was really going to get
3. In her first letter, Jane said she ____ break their engagement.
 - a. wants to
 - b. wanted to
4. John was hoping she ____ him.
 - a. still loved
 - b. had still loved
5. In Jane's second letter, she told John she really ____ to move out of her parents' house.
 - a. has decided
 - b. had decided
6. She told him she hoped that someday he _____.
 - a. would have understood
 - b. would understand

IN YOUR OWN WORDS

FOR WRITING AND DISCUSSION

John is willing to do anything he can to save his relationship with Jane. He has some ideas about how to do this, and he's going to write to her one more time. Write John's letter to Jane.

UNFAIR ACCUSATIONS

To: Michael Parker
From: Ms. Lewis
Re: Your performance at work

I'm concerned about your performance at work.

You have been working too slowly.
You often get to work late.
You took too many vacation days last month.
You aren't very polite to the customers.
And you don't get along well with the other employees.

I'd like to meet with you as soon as possible to discuss this.

Michael's boss, Ms. Lewis, sent him a memo recently about his performance at work. In the memo, she said he had been working too slowly. She also said that he often got to work late. In addition, she observed that he had taken too many vacation days last month. She also mentioned that he wasn't very polite to the customers. And finally, she complained that he didn't get along well with the other employees.

When Michael got the memo, he was very upset. He feels that his boss is making unfair accusations. Michael feels that he ~~HASN'T~~ been working too slowly. He also feels that he ~~DOESN'T~~ often get to work late. In Michael's opinion, he ~~DIDN'T~~ take too many vacation days last month. He thinks he is very polite to the customers. And he maintains that he ~~DOES~~ get along well with the other employees.

Michael realizes that he and his boss see things **VERY** differently, and he plans to speak to her about this as soon as possible.



READING CHECK-UP

MATCH

Match the descriptions of job performance on the left with their meanings.

- | | |
|--------------------|---------------------------------|
| ___ 1. punctual | a. pleasant and outgoing |
| ___ 2. honest | b. easy to work with |
| ___ 3. efficient | c. works quickly and accurately |
| ___ 4. industrious | d. thoughtful of others |
| ___ 5. cooperative | e. tells the truth |
| ___ 6. friendly | f. gets to work on time |
| ___ 7. considerate | g. cares about the work |
| ___ 8. dedicated | h. works hard |



LISTENING

Listen and decide who is speaking.

- | | |
|---------------------------|------------------------------|
| 1. a. student – student | 4. a. salesperson – customer |
| b. student – teacher | b. wife – husband |
| 2. a. tenant – tenant | 5. a. passenger – driver |
| b. tenant – mail carrier | b. police officer – driver |
| 3. a. employee – employee | 6. a. doctor – nurse |
| b. student – student | b. doctor – patient |

IN YOUR OWN WORDS

FOR WRITING AND DISCUSSION

MEMO

To:
From:
Re:

Mr. Hopper is very pleased with Helen Baxter's performance at work. Using the story below as a guide, write a memo from Mr. Hopper to Helen Baxter.

POSITIVE FEEDBACK

Helen Baxter's boss, Mr. Hopper, sent her a memo recently about her job performance. He said that he was very pleased with her performance at work. He mentioned that she was very efficient and industrious. He observed that she got along well with her co-workers and customers. And he also said that she was very cooperative and considerate. Mr. Hopper wrote that the company had been so pleased with her work that they were going to give her a big raise.

INTERACTIONS

He's }
She's } late, isn't
It's }

he!
she!
it!

We're }
You're } late, aren't
They're }

we!
you!
they!

I'm late, aren't !!

A. You're tired, aren't you!

B. Tired? What makes you think I'm tired?

A. Well, you're falling asleep at the wheel.

B. Now that you mention it, I **AM** falling asleep at the wheel, aren't I!

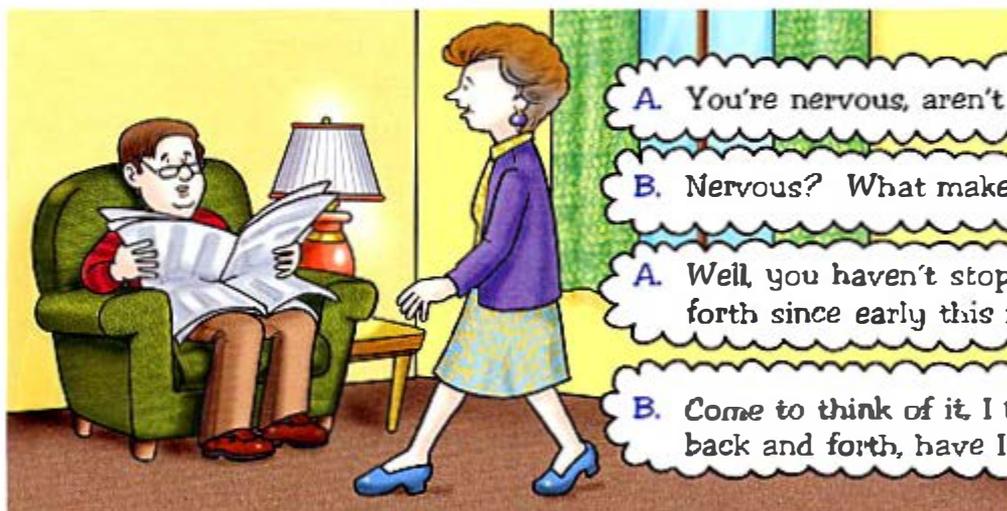


A. You're nervous, aren't you!

B. Nervous? What makes you think I'm nervous?

A. Well, you haven't stopped pacing back and forth since early this morning.

B. Come to think of it, I **HAVEN'T** stopped pacing back and forth, have I!



A. You're in a bad mood, aren't you!

B. In a bad mood? What makes you think I'm in a bad mood?

A. Well, you shouted at me for no reason.

B. I guess I **DID** shout at you for no reason, didn't I!



A. You're _____, aren't you!

B. _____? What makes you think I'm _____?

A. Well, _____

B. Now that you mention it,
Come to think of it,
I guess } _____!

Practice conversations with other students.



nervous



angry



tired



frightened



unhappy



bored



embarrassed



upset



jealous

How About You?



What do you do when you're nervous? angry? tired? frightened?
unhappy? bored? embarrassed? upset? jealous?

PRONUNCIATION *Tag Intonation*

Listen. Then say it.

Ken is here, isn't he?

You weren't angry, were you?

They DO work hard, don't they!

They AREN'T friendly, are they!

Say it. Then listen.

Timmy has gone to bed, hasn't he?

They didn't leave, did they?

He DOESN'T know the answer, does he!

That WAS an awful movie, wasn't it!



Have you ever received "positive feedback" about your performance at school, at work, in sports, or in other activities? What did people say? How did you feel after you received the positive feedback?



CHAPTER SUMMARY

GRAMMAR

TAG QUESTIONS

Ken is here, isn't he?
 You were sick, weren't you?
 Maria will be here soon, won't she?
 Timmy has gone to bed, hasn't he?
 I am on time, aren't I?
 You like ice cream, don't you?
 Ed worked yesterday, didn't he?

Bill isn't here, is he?
 You weren't sick, were you?
 Maria won't be here soon, will she?
 Timmy hasn't gone to bed, has he?
 I'm not late, am I?
 You don't like ice cream, do you?
 Ed didn't work yesterday, did he?

I'm We're You're They're	late,	aren't	!! we! you! they!
He's She's It's			isn't

EMPHATIC SENTENCES

George was angry.	George WAS angry, wasn't he!
I'm late.	I AM late, aren't I!
They aren't very friendly.	They AREN'T very friendly, are they!
I don't know the answer.	I DON'T know the answer, do I!
They work hard.	They DO work hard, don't they!
John looks tired.	John DOES look tired, doesn't he!
Janet came late to class.	Janet DID come late to class, didn't she!

KEY VOCABULARY

ADJECTIVES

allergic
 angry
 considerate
 cooperative
 dedicated
 efficient
 engaged
 famous
 friendly
 generous
 honest
 industrious
 nervous
 online
 overcooked
 pleased
 polite
 promoted
 punctual
 scary
 shocked
 sour
 unfair
 upset

NOUNS

accusation
 championship
 common cold
 couple
 cure
 dolphin
 engagement
 guy
 memo
 moon
 Olympics
 performance
 ride
 SAT test
 score
 spare tire

VERBS

spot
 suspect
 toaster
 vacation day
 wagon
 wedding
 anniversary
 White House
 celebrate
 complain
 date
 discover
 lock
 mention
 miss
 move out
 observe
 perform
 play frisbee
 skateboard
 star
 taste
 tie my shoes